



**2021 Public BIFAC Work Plan**

Item 7

February 5, 2021

Building Investment, Finance and Audit Committee

**Report: BIFAC:2021-15**

**To:** Building Investment, Finance and Audit Committee  
("BIFAC")

**From:** General Counsel & Corporate Secretary

**Date:** January 5, 2021

**PURPOSE:**

The purpose of this report is to establish a 2021 Public Work Plan for BIFAC.

**RECOMMENDATION:**

It is recommended that BIFAC review and consider the draft 2021 Public Work Plan provided as Attachment 1 to this report.

The draft 2021 Public BIFAC Work Plan includes the meeting dates approved by the Board at its meeting of December 15, 2020.

**SIGNATURE:**

*"Darragh Meagher"*

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Darragh Meagher  
General Counsel & Corporate Secretary

**ATTACHMENT:**

1. Draft 2021 Public BIFAC Work Plan

**STAFF CONTACTS:**

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**2021 Public BIFAC Work Plan**

Q1 February 5, 2021	Q1 March 11, 2021
<b>REGULAR ITEMS</b>	<b>REGULAR ITEMS</b>
Q4 2020 – HoMES Update	Internal Audit Annual Report for 2020
Q4 2020 – ITS Update	Status Update on Audit Recommendations as of December 31, 2020
Q4 2020 – Internal Audit Update and Annual Report	
2021 Internal Audit Work Plan	
Q4 2020 – PAC Awards and Revenue Contracts	
2021 BIFAC Work Plan	
<b>SPECIAL ITEMS</b>	<b>SPECIAL ITEMS</b>
Q4 2020 Tenants’ First Update	
2 Murray Street Mortgage Renewal	

Q2 April 27, 2021	Q2 May 18, 2021
<b>REGULAR ITEMS</b>	<b>REGULAR ITEMS</b>
Annual Information Return	Q1 2021 – HoMES Update
2020 Annual Report and Letter to the Shareholder	Q1 2021 – ITS Update
	Q1 2021 – Internal Audit Update
	Q1 2021 – PAC Awards and Revenue Contracts
<b>SPECIAL ITEMS</b>	<b>SPECIAL ITEMS</b>
Review of BIFAC, IAC and PAC Charters	Q1 2021 Tenants First Update
Alexandra Park: Transfer of Site 1 and Charge for Construction Loan	2020 FCI Report
	Green Fleet Plan Update
	Seniors Housing Unit Presentation
	Alexandra Park Servicing Budget Update

<b>Q2</b>	<b>Q3</b>
<b>June 23, 2021</b>	<b>September 2, 2021</b>
<b>REGULAR ITEMS</b>	
Q2 2021 – HoMES Update	2021-2022 Insurance Renewal of TCHC Core Insurance Group Program
Q2 2021 – ITS Update	Procurement Policies and Procedures
Q2 2021 – PAC Awards and Revenue Contracts	
Review of Board, President and CEO Expenses – Annual	
<b>SPECIAL ITEMS</b>	
Annual Capital Project Management Update – 2020 BIFAC Approved Contracts	Q2 2021 Tenants First Update
Alexandra Park: Predevelopment Spending for Phase 2B	The Kempford Mortgage Renewal
Regent Park Block 16N Budget Update	Alexandra Park: Sites 2, 3 and 16 Construction Budget
	Parkland Transfer for Don Summerville

<b>Q3</b>	<b>Q4</b>
<b>September TBD, 2021</b>	<b>November 3, 2021</b>
<b>REGULAR ITEMS</b>	
	Q3 2021 – HoMES Update
	Q3 2021 – IT Update
	Q3 2021 – Internal Audit Update
	Q3 2021 – PAC Awards and Revenue Contracts
<b>SPECIAL ITEMS</b>	
	Q3 2021 Tenants First Update
	Annual schedule of Development funds for all revitalization projects
	Alexandra Park Refurbishment of 91 Augusta
	Regent Park Phase 2 Update/Close Out