

Report on Business Arising from Public Meeting Minutes
BIFAC Action Item List

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
<p>1. GCHRC:2021-18 May 25, 2021</p>	<p>Bi-annual Human Resources Division Update Management to review the manner in which TCHC’s vendors’ demographic information may be collected and report back to the GCHRC with a plan for outreach to equity deserving groups looking to bid on work at TCHC.</p>	<p>In progress</p>	<p>Briefing note included in September 8, 2023 materials, with report back planned for Q1 2024</p>	<p>Senior Director, Strategic Procurement and Acting Director, Centre for Advancing the Interests of Black People</p>
<p>2. BIFAC:2023-56 June 23, 2023</p>	<p>Q1 2023 Reconciliation of Preventive Maintenance/Demand Repair Programs and Elevator Contracts Management to report back on the process through which tenants are involved, with staff, in the evaluation of work completed in their units.</p>	<p>Complete</p>	<p>September 8, 2023 (Agenda item #8; BIFAC:2023-102)</p>	<p>Vice President, Facilities Management and Acting Chief Operating Officer</p>

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
3. BIFAC:2023-58 June 23, 2023	2022 Facility Condition Index (“FCI”) Report Management to report back on the process to track the Facility Condition Index (“FCI”) of buildings and how this information is used to prioritize capital work across the TCHC portfolio.	Complete	September 8, 2023 (Agenda item #7A; BIFAC:2023-101)	Vice President, Facilities Management
4. BIFAC:2023-73 July 17, 2023	Vendor Award: Program Roster for Building Condition Assessments Management to report back as to the benefits and feasibility of the use of technology (e.g. scanning) in preventive maintenance measures, and whether there is value in establishing a protocol as it relates to preventive structural review and testing, separate and distinct from Building Condition Assessments.	In progress	TBD	Vice President, Facilities Management