



## Tenant & Community Services Committee

931 Yonge Street  
Toronto M4W 2H2

Page 1 of 7

The Tenant & Community Services Committee of Toronto Community Housing Corporation met on September 29, 2011, in the Main Floor Conference Room, 931 Yonge Street, commencing at 9:05 a.m.

**Committee Directors present:** Councillor Cesar Palacio, Chair      **Regrets:** none  
Munira Abukar, Vice Chair  
Councillor Frances Nunziata

**Additional Directors present:** Norman (Bud) Purves, Chair of the Board of Directors  
Ms. Catherine Wilkinson

**Also present:** Marta Asturi, Assistant Corporate Secretary and Legal Counsel  
LoriAnn Girvan, Director, Community Health Unit  
Nadia Gouveia, Social Investment Fund Coordinator  
Michelle Haney-Kileeg, General Manager  
Mitzie Hunter, Chief Administrative Officer  
Bronwyn Krog, Vice President and Chief Development Officer  
Len Koroneos, Chief Executive Officer (Interim)  
Deborah Simon, Chief Operating Officer  
Howie Wong, Corporate Secretary and General Counsel

Councillor Cesar Palacio, the Chair, called the meeting to order and Mirela Bolentiru served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

---

The Chair requested members of the Tenant & Community Services Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. **None were declared.**

### **CONFIRMATION OF AGENDA**

---

*Motion carried*      **ON MOTION DULY MADE** by Mr. Norman (Bud) Purves, seconded by Councillor Frances Nunziata, the Tenant & Community Services Committee unanimously approved the agenda.

---

**MINUTES      RECEIPT OF TENANT & COMMUNITY SERVICES COMMITTEE  
MINUTES – FEBRUARY 15, 2011**

---

*Motion carried*      **ON MOTION DULY MADE** by Councillor Frances Nunziata, seconded by Mr. Norman (Bud) Purves, the Tenant & Community Services Committee received the above-captioned minutes and recommended they be forwarded to the Board of Directors for information.

---

**ITEM 1      Q2 2011 QUARTERLY PERFORMANCE AND  
PROGRESS REPORT** TCSC:2011-05

---

The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-05) from the Interim Chief Executive Officer.

*Motion carried*      **ON MOTION DULY MADE** by Mr. Norman (Bud) Purves, seconded by Councillor Frances Nunziata, the Tenant & Community Services Committee unanimously received the report and recommended to forward the report with performance measures that are below target to the Board of Directors for information.

---

**ITEM 2      SOCIAL INVESTMENT FUND 2011** TCSC:2011-06

---

*Motion carried*      The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-06) from the Interim Chief Executive Officer.

Ms. Deborah Simon thanked Ms. LoriAnn Girvan for her work on the SIF and invited Ms. Girvan to make a presentation on the SIF.

Ms. Girvan provided the Committee with an overview of the SIF program from its establishment in 2004 up to date. The SIF's objective is to provide \$1 million annually in funding to community initiatives that build strong and healthy communities, as well as contribute to improving the quality of life for tenants in Toronto Community Housing. SIF is an incentive for young people starting new enterprises.

Ms. Girvan explained that given the new criteria requirement, and the delay in establishing a new Board of Directors and a new Grant Review

---

*Motion carried* Committee, SIF has not awarded any grants in 2011. Currently there are two outstanding rounds of SIF applications yet to be approved:

- a) January 30, 2011 – Round 1 - there were 15 applications received for the SIF grant; one applicant has since withdrawn their grant application.
- b) May 30, 2011 – Round 2 – there were 17 applications received.

All 2011 SIF applicants will be requested to reapply for the November 7<sup>th</sup> deadline. Applicants will be encouraged to re-apply within the revised SIF deadlines and new criteria.

Ms. Girvan informed the Committee that there are two streams of projects:

- Stream 1, where the project lead must be a lease holder; and
- Stream 2, where the project lead is a local agency.

In response to a question raised with respect to the source of the 2011 funding, Ms. Girvan explained that the \$1 million SIF funding for 2011 is allocated from special funds. The amount of \$1million includes carry over funds from the previous year's SIF projects that were approved for multi-year funding. Mr. Len Koroneos pointed out that although we historically allocated \$1 million every year since 2004, in 2011 we allocate more funding due to carry over amounts.

In response to a question raised by Ms. Catherine Wilkinson, Ms. Nadia Gouveia informed the Committee that there is no official deadline when a group can apply for funding by SIF. However, there is a requirement that an applicant group must demonstrate they have existed and worked together at least one year, prior to applying for the grant.

Ms. Catherine Wilkinson requested that staff should advertise only the 2011 grant amount, not including the carry over funds from the previous year's SIF projects that were approved for multi-year funding. Tenants should be aware of the amount of funding that will be given in any one year in the advertisement. She also requested that the Corporation should look into developing an appeal process or debriefing for applicants to follow up with staff in event their application is denied.

Ms. Munira Abukar had concerns with respect to one of the amended SIF criteria for 2012 Grant Applications that requires all applicant groups must have a trustee / sponsor who will be financially responsible for the grant. Ms. Abukar raised the issue whether the tenants are aware of who

---

*Motion carried* the trustees are in their communities and requested that the respective criterion be removed. Ms. Deborah Simons responded that staff communicates the updated information to tenants in due time, so they will be aware of the current opportunities available in their communities with respect to funding and trustees. Ms. Munira Abukar agreed with the explanation offered; therefore the request of removing the trustee criterion will not be subject to further consideration by TCHC's staff. Ms. Munira Abukar requested that the one year requirement for an applicant group to have existed and worked together be decreased to six (6) months, prior to applying for the grant. She also requested that for Stream 1 projects "Lease holder" be replaced with "tenant". Ms. Deborah Simon informed the Committee that there are newly developed criteria for funding, currently subject to the approval process and we need to pass a motion to make the change.

In response to a question raised, Ms. Nadia Gouveia informed the Committee that the current Grant Review Committee has six (6) appointees – tenants and community members. It is important to ensure a diverse representation on the Grant Review Committee. Members are appointed for a one-year term that will involve a minimum requirement of two (2) rounds of review.

The Committee suggested looking for more options with respect to orphan spaces. i.e., "Good Corporate Neighbours", "Green Project" initiatives. Section 1.2 of the report "Grant Submissions received in 2011" needs more detail with respect to who and where the applicants are located.

In response to a question raised with respect to the grant application process, Ms. Deborah Simons informed the Committee that the Corporation has not yet approved any grants for 2011. Applicants are waiting for our approval. 2012 recommendations provide a budget to continue the multi-year projects, but it does not provide any specific budget allocated for SIF. Mr. Len Koroneos explained that, going forward, the Corporation will not be approving carry over amounts that are not reflected in the budget. The funding for multi-year projects are to be deducted from the \$1 million funding received in the year the grant is awarded.

Councillor Frances Nunziata pointed out that there are local agencies and the City that also have funding available. She raised the question whether the Corporation coordinates its SIF funding program with those local agencies and the City, in an attempt to avoid any duplication in the funding allocation process. There is a good opportunity to partner with

---

the City and do more for people and communities. She suggested the Committee should meet with senior City staff and look to programs for seniors funded by the City.

Councillor Frances Nunziata agreed with decreasing the waiting time to apply for a SIF grant from one year to six months and she requested that the new criteria be applied to new grant applications in 2012 while the old criteria be applied to current grant applications.

Catherine Wilkinson expressed concerns with respect to the number of grants carried over from the previous year (50) that need reviewing. She requested a list of applicants who received grants to date.

Mr. Norman (Bud) Purves recommended that staff should try to allocate grants related to housing or development projects within the tenants' communities.

In response to a question raised, Ms. Nadia Gouveia informed the Committee that being a non-profit or charity is not enough to qualify under the new criteria. A non-profit or charity applying for an Investment Grant (Stream 2) must be partnered with a trustee, provide a Board of Directors list and provide audited financial statements.

The Committee requested that Management report back at the November 24, 2011 Tenant and Community Services Committee meeting on the following issues, applicable to new criteria:

- No duplication in allocating SIF funds. TCHC staff to look for City programs that offer similar funding, and meet with senior City staff to look at programs for seniors funded by the City.
- Change the period of time of demonstrating that a group has existed and worked together from 1 year to six (6) months prior to applying for a SIF grant.
- Criteria for grant allocation should be related to housing or to where the tenants live (their communities).
- For Stream 1 projects, project lead must be a "Lease holder" – replace "Lease holder" with "Tenant."
- Approve existing applications using the old criteria.

*Motion carried* **ON MOTION DULY MADE** by Councillor Frances Nunziata, seconded by Mr. Norman (Bud) Purves, the Tenant & Community Services Committee unanimously adopted the report with the following recommendations for the proposed Social Investment Fund (SIF):

1. Receive SIF Background for information.

2. Amend the Grant Review Committee (GRC) name and authorization changing it to the Grant Advisory Committee composed of non-Board-appointed members.
3. Approve the Additional Amendments for 2011.
4. Approve the Proposed Timelines for 2012 Grant Applications.

---

**ITEM 3                    TENANT AND COMMUNITY SERVICES**  
**COMMITTEE TERMS OF REFERENCE** TCSC:2011-07

---

The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-07) from the Interim Chief Executive Officer.

*Motion carried*    **ON MOTION DULY MADE** by Mr. Norman (Bud) Purves, seconded by Councillor Frances Nunziata, the Tenant & Community Services Committee unanimously received the report for information.

---

**ITEM 4                    ACCESSIBILITY PROGRAM UPDATE** TCSC:2011-08

---

The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-08) from the Interim Chief Executive Officer.

*Motion carried*    **ON MOTION DULY MADE** by Mr. Norman (Bud) Purves, seconded by Councillor Frances Nunziata, the Tenant & Community Services Committee unanimously received the report for information.

---

**ITEM 5                    TENANT SURVEY UPDATE** TCSC:2011-09

---

The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-09) from the Interim Chief Executive Officer.

---

*Motion carried*    **ON MOTION DULY MADE** by Councillor Frances Nunziata, seconded by Mr. Norman (Bud) Purves, the Tenant & Community Services Committee unanimously received the report for information.

---

**ITEM 6                      SOCIAL ASSISTANCE REVIEW                      TCSC:2011-10**

---

The Tenant & Community Services Committee had before it the above-captioned report (TCSC:2011-10) from the Interim Chief Executive Officer.

*Motion carried*      **ON MOTION DULY MADE** by Mr. Norman (Bud) Purves, seconded by Councillor Frances Nunziata, the Tenant & Community Services Committee unanimously received the report for information.

---

**IN CAMERA PROCEEDINGS**

---

*Motion carried*      **ON MOTION DULY MADE** by Councillor Frances Nunziata, seconded by Ms. Munira Abukar, the Tenant & Community Services Committee resolved to meet *in camera* to consider items A and B.

---

**PUBLIC PROCEEDINGS**

---

*Motion carried*      At 11:05 a.m. the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION DULY MADE** by Councillor Frances Nunziata, seconded by Ms. Munira Abukar, the Tenant & Community Services Committee ratified the actions authorized during the *in camera* meeting.

---

**ADJOURNMENT**

---

The meeting of the Tenant & Community Services Committee was adjourned at 11:05 a.m.

---

Secretary

---

Chair, Tenant & Community Services Committee