

BUILDING INVESTEMENT, FINANCE AND AUDIT COMMITTEE MEETING AGENDA

PUBLIC SESSION

Date: May 18, 2021

Time: 10:25 a.m. – 11:45 a.m.

Location: Virtual (NOT in person)

Agenda

Time	Description	Action	Pre-read	Presenter	Page #
Public Agenda (Updated)					
10:25	1. Chair's Remarks	Information	Verbal Report <i>5 minutes</i>	Chair	-
10:30	2. Consent agenda		<i>5 minutes</i>		
	a) Approval of Public Meeting Agenda	BIFAC Approval	Agenda	Chair	1
	b) Chair's Poll re: Conflict of Interest	Declaration	Agenda and Conflict of Interest Policy	Chair	-
	c) Confirmation of the Public Meeting Minutes of April 27, 2021	BIFAC Approval	Minutes	Chair	4
	d) Internal Audit Update: Q1 2021	Information	BIFAC:2021-39	Manager, Internal Audit	8
	e) Q1 2021 – Information Technology Services Divisional Update	Information	BIFAC:2021-40	Vice President, Information Technology Services	15
	f) Q1 2021 – PAC Awards and Revenue Contracts	Information	BIFAC:2021-41	General Counsel & Corporate Secretary	19

PUBLIC AGENDA | BIFAC | May 18, 2021

Page 2 of 3

	g)	Q1 2021 – Tenants First Update	Information	BIFAC:2021-42	Director, Strategic Planning & Stakeholder Relations and General Manager, Seniors Housing Unit	25
10:35	3.	Business Arising from the Public Meeting Minutes and Action Items Update	Information	Action Item List <i>5 minutes</i>	Chair	29
10:40	4.	Q1 2021 – HoMES Project Update	Information	BIFAC:2021-43 <i>-10 minutes</i>	Vice President, Information Technology Services	40
10:50	5.	Annual Review of BIFAC, IAC and PAC Charters	BIFAC & Board Approval	BIFAC:2021-44 <i>10 minutes</i>	General Counsel & Corporate Secretary	45
11:00	6.	Board and Committee Meeting Materials on TCHC's Public Website	BIFAC & Board Approval	BIFAC:2021-45 <i>10 minutes</i>	General Counsel & Corporate Secretary and Vice President, Strategic Planning & Communications	64
11:10	7.	Contractor Award: Garage Restoration Services at Trimbee Court (30 Denarda Street) (RFQ 20288-PP)	Approval	BIFAC:2021-47 <i>10 minutes</i>	Vice President, Facilities Management	68

	8.	Operations Reports				
11:20	a)	Change Order: Commercial Laundry (Sparkle Solutions Corporation)	Approval	BIFAC:2021-46 <i>5 minutes</i>	Acting Chief Operating Officer	72
11:25	b)	Change Order: Six Month Contract Extension for Appliance Supply and Delivery	Approval	BIFAC:2021-48 <i>5 minutes</i>	Acting Chief Operating Officer	78
11:30	c)	Contractor Award: Supply, Delivery and Installation of New Appliances at Various TCHC Locations (RFP 20314)	BIFAC & Board Approval	BIFAC:2021-49 <i>5 minutes</i>	Acting Chief Operating Officer	82
11:35	d)	Appliance Program: Audit Recommendation Action Plan	Information	BIFAC:2021-37 <i>10 minutes</i>	Acting Chief Operating Officer	87

TERMINATION