



## 2022 Public BIFAC Work Plan

Item 2F

January 27, 2022

Building Investment, Finance and Audit Committee

**Report:** BIFAC:2022-12

**To:** Building Investment, Finance and Audit Committee  
("BIFAC")

**From:** General Counsel & Corporate Secretary

**Date:** January 10, 2022

### **PURPOSE:**

The purpose of this report is to establish a 2022 Public Work Plan for the Building Investment, Finance and Audit Committee ("BIFAC").

### **RECOMMENDATION:**

It is recommended that BIFAC approve the 2022 Public Work Plan provided as Attachment 1 to this report.

### **REASON FOR RECOMMENDATION:**

The proposed 2022 Public BIFAC Work Plan includes the meeting dates to be approved by the Board at its meeting of February 25, 2022 and reflects those matters that have been identified, at this time, as requiring BIFAC's approval during the 2022 calendar year, while not restricting BIFAC from identifying additional matters that it wishes to consider.

### **SIGNATURE:**

*"Darragh Meagher"*

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Darragh Meagher  
General Counsel & Corporate Secretary

**ATTACHMENT:**

1. Proposed 2022 Public BIFAC Work Plan

**STAFF CONTACTS:**

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## 2022 Public BIFAC Work Plan

| Q1<br>January 27, 2022                            | Q1<br>March 8, 2022  |
|---|--|
| <b>REGULAR ITEMS</b>                              |  |
| Q4 2021 – HoMES Update                            | Internal Audit Report for 2021   |
| 2022 Internal Audit Work Plan                     | Status Update on Audit Recommendations as of December 31, 2021   |
| Q4 2021 – Internal Audit Update and Annual Report | Procurement Policies and Procedures  |
| 2022 BIFAC Public Work Plan                       | Q4 2021 – ITS Update   |
| Q4 2021 – PAC Awards and Revenue Contracts        |  |
| <b>SPECIAL ITEMS</b>                              |  |
| Q4 2021 Tenants’ First Update                     | Implementation of Procedural and Operational Controls Update   |
|   | Q3 and Q4 2021 – Quarterly Update on MABELLEarts Long Term Lease and Operating Agreement for Parts of Mabelle Park |
|   | Strategic Priorities – Q4 2021 Progress Report   |

| Q2<br>April 25, 2022                             | Q2<br>June 1, 2022                             |
|--|--|
| <b>REGULAR ITEMS</b>                             |  |
| Annual Information Return                        | HoMES Project Close Out                        |
| 2021 Annual Report and Letter to the Shareholder | Review of BIFAC, IAC and PAC Charters          |
| Q1 2022 – PAC Awards and Revenue Contracts       |  |
| Q1 2022 – HoMES Update                           |  |
| Q1 2022 – ITS Update                             |  |
| Q1 2022 – Internal Audit Update                  |  |
| <b>SPECIAL ITEMS</b>                             |  |
| Green Fleet Plan Update                          | Strategic Priorities – Q1 2022 Progress Report |

| <b>Q3</b>  | <b>Q3</b>  |
|--|--|
| <b>July 14, 2022</b>   | <b>September 8, 2022</b>   |
| <b>REGULAR ITEMS</b>   | <b>REGULAR ITEMS</b>   |
| Review of Board, President and CEO Expenses – Annual         | 2022-2023 Insurance Renewal of TCHC Core Insurance Group Program |
| Q2 2022 – ITS Update   | Q2 2022 – PAC Awards and Revenue Contracts                       |
| <b>SPECIAL ITEMS</b>   | <b>SPECIAL ITEMS</b>   |
| Implementation of Procedural and Operational Controls Update | Strategic Priorities – Q2 2022 Progress Report                   |

| <b>Q4</b>            | <b>Q4</b>  |
|----------------------|--|
| <b>TBD, 2022</b>     | <b>November 3, 2022</b>                                      |
| <b>REGULAR ITEMS</b> | <b>REGULAR ITEMS</b>   |
|                      | Q3 2022 – ITS Update   |
|                      | Q3 2022 – Internal Audit Update                              |
|                      | Q3 2022 – PAC Awards and Revenue Contracts                   |
| <b>SPECIAL ITEMS</b> | <b>SPECIAL ITEMS</b>   |
|                      | Implementation of Procedural and Operational Controls Update |
|                      | Strategic Priorities – Q3 2022 Progress Report               |