

Toronto Community Housing Corporation
**Governance, Communications and Human Resources
 Committee**

931 Yonge Street, Ground Floor Conference Room

Toronto Community Housing



**Report on Business Arising from Public Meeting Minutes
 GCHRC Action Item List**

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
1. September 9, 2020 meeting	Open Meeting Requirements The General Counsel & Corporate Secretary to report back to the GCHRC after speaking with the City Clerk's office re: whether TCHC is meeting the City's open meeting requirements and the efficacy of TCHC's agenda design.	Complete	Briefing note included in May 25, 2021 materials	General Counsel & Corporate Secretary
2. TCHC:2020-93 December 15, 2020 Board meeting	Human Resources Plan In Q1 2021, the CEO to provide the GCHRC with timelines for the implementation of the Human Resources Plan.	Complete	May 25, 2021 meeting (GCHRC:C 2021-24) ¹	Interim Vice President, Human Resources & Acting Chief Executive Officer
3. GCHRC:2021-17 March 31, 2021	Board and Committee Charters Governance staff to refer the written deputation regarding the Annual Review of Board and Committee Charters ("TSC") at the March 31, 2021	Complete	Included in May 4, 2021 TSC materials	General Counsel & Corporate Secretary

¹ Included as part of the In-Camera materials.

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	GCHRC meeting to the Tenant Services Committee to be considered in conjunction with their review of the TSC Charter at its May 4, 2021 meeting.			

Briefing Note: For Information

To: Governance, Communications and Human Resources Committee

From: Darragh Meagher, General Counsel and Corporate Secretary

Date: May 18, 2021

Re: **Action Item #1** – Open Meeting Requirements

At the Committee's meeting of September 9, 2020, GCHRC requested that the General Counsel & Corporate Secretary to report back to the GCHRC after speaking with the City Clerk's office regarding whether TCHC is meeting the City's open meeting requirements and the efficacy of TCHC's agenda design.

General Counsel spoke with City Clerk's staff in the fall of 2020 and, at that time, specific issues were not identified in relation to TCHC's Board Governance process. At the same time, those discussions were very preliminary and, given competing priorities, the discussion did not advance.

At this time, staff with the City Manager's Office have advised that they would like to discuss the implementation of revisions to the Procedures Bylaw in the context of work currently underway to refresh the City of Toronto's Shareholder Direction. Governance staff will be meeting with staff from the City Manager's Office between the date of this Briefing Note and the date of the May 25 GCHRC meeting and can update the Committee on the advice, provided by City staff, at the May 25 meeting.